



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	All PERSONS INTERESTED
2	Job Classification	MECHANIC II
3	Posting Number	PN# 110953
4	Department	Houston Fire Department
5	Division	Fleet Management
6	Section	Light Duty Shop
7	Reporting Location	1205 Dart
8	Workdays & Hours	M – F, 7 a.m. – 4 p.m.*
		*Subject to change

9 **DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**

- Perform scheduled and unscheduled maintenance repairs on vehicles
- Diagnose & complete repairs in a timely and safe manner
- Complete all paperwork timely, accurately, and legibly for each assignment
- Must have personal hand tools
- Perform other duties as assigned by supervisor

10 **WORKING CONDITIONS**

The position involves considerable physical exertion, such as regular climbing of ladders, lifting of heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time. There are routine exposures to significant levels of heat, cold, moisture, and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises, and minor burns.

11 **MINIMUM EDUCATIONAL REQUIREMENTS**

Requires a high school diploma or GED certificate. May require up to 18 months of vocational education/training in automotive maintenance or repair (i.e., NIASE).

12 **MINIMUM EXPERIENCE REQUIREMENTS**

Two years of automotive maintenance or repair experience are required.

13 **MINIMUM LICENSE REQUIREMENTS**

Valid Texas Driver’s License and compliance with the City of Houston policy on driving (AP 2-2).

14 **PREFERENCES**

Preference will be given to those candidates with frame experience.

15 **SELECTION/SKILLS TESTS REQUIRED**

None

However, the Department may administer a skill assessment evaluation.

16 **SAFETY IMPACT POSITION**

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

17 **SALARY INFORMATION**

Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

Salary Range - Pay Grade 15
\$901.00 - \$1,270.00 Biweekly \$23,426.00 - \$33,020.00 Annually

18 **OPENING DATE**

June 7, 2006

19 **CLOSING DATE**

OPEN UNTILL FILL

20 **APPLICATION PROCEDURES**

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 247-8701. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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